

volunteer want ads

Family Support Committee Works with the HFHSL Family Support Coordinator and the homebuyer families prior to, during and after the Build. Help provide guidance and encouragement to the families so that they fulfill their obligations of becoming successful homebuyers. Also, continues to work with families after closing to ensure they adjust to homeownership and be productive, well rounded community members.

On-Call Family Support Volunteers Need to help with varied tasks as needed:

- Facilitate Homebuyer Educational Workshops: Currently need someone to lead a couple of finance and budgeting classes.
- Licensed Childcare Provider to baby-sit homebuyers' children on our premises during educational workshops.
- Data Entry and Office Support for Family Support: Looking for volunteer with computer skills for 1-2 times monthly to assist with paperwork, data entry or general organization.
- Gardeners: Need 4-5 people to assist with JVL and Hillsdale Community Gardens, providing gardening knowledge and organizing tool usage.

Family Selection Committee Member Need compassionate, caring, organized volunteer/s who can do paperwork and are detail oriented and good at information evaluation. Volunteer must also have people skills and enjoy interaction with applicants. Duties may include file upkeep, planning and executing workshops for applicants, reviewing applications, preparing summaries of information on applicants, scheduling and performing home visits, and various other related duties. Time commitment is as little as 4-5 hours per month.

Garden Tool Project Ongoing need for a person to coordinate our JVL Community Garden efforts. This includes coordinating use of yard and garden tools in the shared

garden shed in the community garden as well as overall gardening work of the family beds in the community gardens in JVL and Hillsdale. Volunteer may oversee volunteers as needed.

PRE-BUILD DEVELOPMENT NEEDS

Small Engines Repair Need someone to repair many tools this winter and from time to time throughout the year.

Auto Repair Looking for someone to help keep our vehicles in working condition.

Home Workshop Person We want to explore creating kits (St. Louis Habitat house, bird houses, planters, etc.) for youth under 15 years of age to construct to help Habitat. You could use your home workshop to develop the kits. We are also looking for someone to donate wood for this project.

Youth Program Coordinator (A work in progress) Help form a committee to help involve youth between 8 and 15 years of age with Habitat. Committee members will assist with recycling, help current homebuyers with their yards or repair work, help maintain the community garden, and more. Because children under the age of 15 are not allowed on build sites for safety reasons, we are looking for ideas, leadership and resources that enable and encourage youth to participate in Habitat.

Onsite Merchandise Coordinator Before our next build, we need someone to organize our merchandise efforts, which include establishing a procedure for selling and organizing people to sell on our work site.

Marketing/Development Assistant Habitat's Development Director is in need of a volunteer marketing assistant to help with our newsmagazine, website, data entry, picture library, and other marketing duties. This is an ideal opportunity for a marketing major looking for practical

experience, or a retired marketing professional who just wants to donate some time to Habitat. Assistant needs to be able to donate at least one day a week consistently for at least a three-month period (hopefully longer!).

Merchandise Marketer We are looking for an individual who is innovative, a go-getter and a good salesperson to develop marketing strategies to sell Habitat merchandise and involve our affiliate in the Habitat Coffee Program. This program, facilitated by the Habitat International office, is designed for affiliates to market bulk coffee to corporations, businesses and other organizations. Each affiliate profits from the sale of the coffee. This would be a great opportunity for a marketing or business college student looking for a community service project, or possibly a marketing or business professional or retiree who wants to donate some of their knowledge and expertise to a great cause!

SPRING 2006

Without construction leadership, Habitat could not build 20 houses a year! Please consider becoming a Construction Leader or let others know of our need. Leadership classes will be scheduled weeks before the build and are usually held on Tuesday and Thursday evenings. Please consult the Construction Page on our website for information.

House Leader See article on Pg 7.

Crew Leader The Crew Leader's principle function is to coach the volunteers to produce acceptable results in a safe manner. A Crew Leader can usually guide four to five unskilled or semi-skilled volunteers. There are often 10-20 volunteers on a job site. A House Leader cannot direct the work of that many people and run a safe, orderly and productive job site. As such, each work period requires the services of two to three Crew Leaders to demonstrate tasks, maintain standards, monitor safety and assure that the volunteers have enough meaningful work to have a satisfying experience. It is not necessary that the Crew Leaders actually perform any work on the job site. They may elect to perform tasks if all of the volunteers are adequately engaged in the work.

We hold Crew Leader Training meetings periodically, which enable volunteers to increase their involvement and learn construction tasks.

Construction Teacher We need teachers for our PowerPoint construction leadership training classes and homebuyer Construction 101 classes.

Non-Construction Needs on the Build 2006 Site Training Meetings before Build TBD. Greeter, Volunteer Coordinator, Safety Observer, Trailer Persons, First Aid, Security. Descriptions on website www.habitatstl.org.

CONTINUING NEEDS

Volunteer Services The newly formed Volunteer Committee is looking for help to host special recognition lunches and dinners throughout the year, and concept other fun ways to thank our volunteers. This person would help with volunteer orientation, on-site registration and other events, as well as sell Habitat shirts at the Build. Volunteer assistance is usually needed weekday evenings, but also during daytime hours at times.

Office Support Looking for a volunteer to work as needed (usually during weekday hours) to assist with data entry, mailings and other office help as needed.

Graphic Arts Looking for someone with creative talents who can help design posters and brochures as needed.

Check our website for current want ads. If you are interested in any of the volunteer opportunities, please contact Vinita Ledesma, Volunteer Coordinator at:

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2006 Volunteer Orientations:

Saturdays at 9am.
February 18th, April 22, June 17, Aug 19, Possible Oct. 14th.

