

Habitat for Humanity St. Louis Work Site Safety Process Review

Process Reviewer: _____
 Date of Process Review: _____
 Work Site Location: _____

Yes/No	Process Element	Comments
	Was the role of Site Safety Observer assigned to a volunteer at the work site?	
	Was the Site Safety Observer identified with an orange hat or an orange mesh vest?	
	Did the Site Safety Observer attend the morning line-up meeting with the Crew Leaders and House Leader?	
	Were the potential hazards of the day's activities discussed during the line-up meeting?	
	Did a Morning Safety Huddle take place with the Volunteers?	
	If any Volunteers arrived at the Work Site after the Morning Safety Huddle, did they receive safety coaching about the day's planned tasks?	
	If work at elevated locations was planned, were the applicable elements of the Fall Protection Plan reviewed with the Volunteers?	
	Had the Site Safety Observer read about their role in the House Leaders Safety Manual?	
	Was the Work Site Safety Checklist posted for reference by the Volunteers in their break area?	
	Were the Volunteers aware of the location of the Personal Protective Equipment?	
	Was proper Personal Protective Equipment in use by the Volunteers?	
	Did the Site Safety Observer perform an inspection of the power tools and extension cords in use on the Work Site?	
	Did the Site Safety Observer check the Ground Fault Circuit Interrupters in use on the Work Site?	
	Was the Site Safety Observer interactive with the Volunteers throughout the work period?	

Note: this review form is used by Construction Committee members to determine if the safety process is providing the intended results.