



Hiring at both locations!

Applications available at either ReStore location:

3830 S. Grand St. Louis MO 63110 or 2117 Sam's Club Drive, Des Peres MO 63131

Or at this link - <https://www.habitatstl.org/about/jobs/>

Position: ReStore Associate

Summary: This position is responsible for assisting with operations in the ReStore, donation processing, customer service and retail floor.

Primary Responsibilities:

- Provide excellent customer service experience with product sales.
- Assists in daily operations of the ReStore including physically participating in activities necessary to the operation of the ReStore, including moving materials, loading, and unloading materials, and assembling or disassembling materials.
- Responsible for the overall organization and cleanliness of the store including continuously monitoring the safety and security of the receiving and sales area and ensuring items are properly merchandised.
- Assists ReStore customers (both in person and by phone).
- Assists in accurately pricing items using the guidelines and pricing structure established by ReStore Management.
- Exercises good judgment when assessing donations, works with ReStore Management to turn down donations that do not fall within ReStore's list of acceptable items and provides donor documentation for accepted items.
- Ensures compliance to inventory, cash handling, and store protocols.
- Other duties as assigned or necessary for effective operation of the store.

Physical Requirements: Must be able to continuously lift or to assist in lifting 50 - 75 lbs. or more safely. Must be able to stand, squat, bend, and stand for extended periods of time.

Salary and benefits: Minimum starting pay of \$15.50 with increase at the successful completion of introductory period; bonus program connected to store sales. Paid personal time off (based on full/part-time status). Paid health benefits (full time).

Hours: 40 hours per week (full time)/ <30 hours per week (part time). Schedule subject to change week to week.

The employer has the right to revise this job description at any time. The job description is not a contract for employment, and either you or the employer may terminate your employment at any time, for any reason. This job description does not list all the duties of the job. You may be asked to perform additional duties. You will be evaluated in part based upon your performance of the tasks listed in this job description and in part based upon the initiative you take in identifying and undertaking additional functions relevant to the successful and safe operations of the ReStore.
